

**INDEPENDENT SCHOOL DISTRICT NO. 2711
MESABI EAST SCHOOLS
AURORA, MN 55705**

**MINUTES OF REGULAR BOARD MEETING
July 6, 2026**

CALL TO ORDER: The Regular Board Meeting was called to order by Vice-Chair, Kathy Undeland at 5:30 p.m. on July 6, 2026 in the Board Room (204) with the following in answer to roll call.

ROLL CALL:

Present: Directors Justin Adams, Amanda Gross, Walt Hautala, Pamela LaFrenier, Kathy Undeland, Superintendent Burgess

Absent: Director Chris Baudhuin

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL: Moved by Director LaFrenier, seconded by Director Gross to approve the agenda as amended.

All in favor---Motion passed.

DISTRICT PATRON AND VISITOR COMMENTS: None.

Consent Agenda: Moved by Director LaFrenier, seconded by Director Undeland to approve the consent agenda as presented: Payrolls and Bills in the amount of \$1,595,714.76; Regular Board Meeting Minutes of June 8, 2026; Tuition Agreements with Duluth Public School for 1 student with the 2/25/26

All in favor---Motion passed.

2026-2027 District Insurance Renewal: Moved by Director Adams, seconded by Director Gross to approve the District Insurance Renewal as presented by Aaron Undeland.

All in favor---Motion passed. Director Undeland abstained

ME3C Manager (Former Greenhouse Manager) Contract: Moved by Director Adams, seconded by Director Hautala to approve the ME3C Manager Contract in the amount of \$19,478.12

All in favor — Motion passed.

Emergency Adoption of Crisis Management Policy Moved by Director LaFrenier, seconded by Director Gross to accept Policy 806 Crisis Management Policy for emergency adoption.

All in favor---Motion passed.

2025-2027 Superintendent Agreement: Moved by Director Hautala, seconded by Director LaFrenier to ratify the Master Agreement for 2025-2027 between Superintendent Dr. Burgess and Mesabi East School District #2711

All in favor---Motion passed.

Request for Change of Salary Lane: Moved by Director LaFrenier seconded by Director Adams to a salary lane change for Lauren Prophet from BA +24 to a MA +24 effective the 2026-2027 school year.

All in favor---Motion passed.

AEOA Rental Agreement: Moved by Director Undeland, seconded by Director Gross to approve the 2026-2027 AEOA Rental Agreement.

All in favor — Motion passed.

Non-Renewal of Paraprofessional: Moved by Director Undeland, seconded by Director Gross to approve the Non-Renewal of Paraprofessional William Sims

All in favor —- Motion passed.

Non-Renewal of Paraprofessional: Moved by Director Adams, seconded by Director Hautala to approve the Non-Renewal of Paraprofessional Brandie Kahtava

All in favor---Motion passed.

MREA Membership Renewal for 2026-2027: Moved by Director Gross, seconded by Director Hautala to approve the MREA Membership Renewal for 2026-2027.

All in favor---Motion passed.

Environmental, Health, and Safety Management : Moved by Director Undeland, seconded by Director LaFrenier to approve the Environmental, Health, and Safety Management Services for Mesabi East School.

All in favor---Motion passed.

Fireman III Assignment:: Moved by Director LaFrenier, seconded by Director Undeland to approve Erick Hakala as Fireman III, 40 hours per week, effective July 7, 2026. This candidate has two years from this date of hire to complete 1st Chief Boilers License and to then receive Fireman III wages.

All in favor---Motion passed.

Head of Grounds Assignment: Moved by Director Hautala, seconded by Director Gross to assign Meagan Locken as Grounds Coordinator

All in favor---Motion passed.

Audit Services Agreement: Moved by Director LaFrenier, seconded by Director Gross to approve the Master Services agreement with Clifton Larson Allen for audit services for year ending June 30, 2026 in the amount of \$24,000

All in favor---Motion passed.

Elementary and High School Handbook Approval: Moved by Director Adams, seconded by Director Gross to approve the Elementary and High School Handbooks for the 2026-2027 school year.

All in favor---Motion passed.

Ojibwe Language and Culture Teacher Hire: Moved by Director Undeland, seconded by Director LaFrenier to to approve the hire of Karen Monsrud to the Ojibwe Language and Culture position for 2026-2027 school year contingent on getting the appropriate teaching license by the start of the school year at a BA Step III

All in favor---Motion passed.

Vehicle Purchase: Moved by Director Undeland, seconded by Director LaFrenier to approve the purchase of 2024 Chevy Malibu in the amount of \$17,500 for the use of Driver's Training. Donations from New Range and First National Bank of Gilbert helped cover this cost.

All in favor---Motion passed.

Student Support Personnel and Resolution: Moved by Director Undeland, seconded by Director Adams to approve the Student Support Personnel Aide Resolution as presented.

Roll Call:

Ayes: Director Gross, Hautala, Lafrenier, Undeland, Adams

Nayes: None— Motion passed.

LTFM Plan Approval: Moved by Director Undeland, seconded by Director LaFrenier to approve the Fiscal Year FY 28 Long Term Facility maintenance Ten Year Plan Resolution.

Roll Call:

Ayes: Director Hautala, LaFrenier, Undeland, Adams, Gross

Nayes: None — Motion passed.

Bus Route Approval: Moved by Director Undeland, seconded by Director Gross to approve the bus routes for the 2026-2027 school year.

All in favor — Motion passed.

Bus Driver Resignation/Retirement: Moved by Director Undeland, seconded by Director LaFrenier to accept the retirement of Lisa Nissila as Bus Driver effective August 1, 2026, with appreciation of her many years of service.

Acceptance of Donations Resolution: Moved by Director Adams, seconded by Director Gross to approve the Acceptance of Donations to Mesabi East School District Resolution:

RESOLUTION
Acceptance of Donations to Mesabi East School District

WHEREAS, Minnesota Statute 465.03 requires a school district to accept donations by resolution expressed in the terms prescribed by the donor in full; and,

WHEREAS, acceptance of the donations in accordance with donor's terms is in the best interest of the Mesabi East School District:

NOW, THEREFORE, BE IT RESOLVED that the Mesabi East School District does accept the below-described donations from said organizations in accordance with the terms set forth herein.

BE IT FURTHER RESOLVED that the Mesabi East School District wishes to extend its grateful appreciation to these various individuals and organizations.

- Monetary donation in the amount of \$725 from the Hoyt Lakes Chamber earmarked for headphone adapters for testing use.

Roll Call:

Ayes: Directors Hautala, LaFrenier, Undeland, Adams, Gross
Nayes: None--- Motion passed.

Education Identity and Access Management Board Resolution: Moved by Director Undeland, seconded by Director Gross to approve the Education Identity and Access Management Board Resolution as presented.

Roll Call:

Ayes: Directors Undeland, Gross, Baudhuin, Hautala
Nayes: None---Motion passed.

Summer Childcare Hire: Moved by Director Baudhuin, seconded by Director Hautala to approve Addison Eckman as 2026 Summer Child Care Worker.

All in favor---Motion passed.

REPORTS: Under Separate Cover.

MEETING SCHEDULE: Regular Board Meeting, August 3, 5:30 p.m., Board Room (204)

Adjournment: Moved by Director Gross, seconded by Director Adams to adjourn at 7:13 p.m.

All in favor---Motion passed.

ATTEST:

Chairperson

Clerk